


APPLICATION REVIEW

SPECIAL EVENT: SPECIAL EVENT PERMIT APPLICATION Application Review

Baldwin Park 25th Anniversary
Friday June 5, 2026

Under Review


Print Application

Application Comments

 Permit - Finance /  Apr 03, 2026 08:42 AM

Under Review

Details

Application ID:	4246
Permits:	
Applicant:	ADAM BAILEY
Account User:	ADAM BAILEY
Permit Manager:	Permit Coordinator
Last Updated:	Apr 20, 2026 11:19:22 AM

Permits

There are no Permits for this application.

Related Applications

There are no related applications.

Billing

Date	Invoice #	Bill To	Due Date	Amount	Status	Department
04-02-2026	12130	ADAM BAILEY	04-09-2026	470.00	Paid	Special Event Division

Application

 Administrative Tasks and Permit Notes  not viewable by applicant

Permit Coordinator

Under Review

Permit - Finance

Approved

Comments and Files:

Organization Information

Contacts

Who is your Primary Contact?	Chief Officer of the Host Organization
Primary Contact First Name	ADAM
Primary Contact Last Name	BAILEY
Primary Contact Email	adam@timwebberevents.com
Primary Contact Phone Number	4077194488
Primary Contact Mobile Phone	4077194488
Is the Onsite Contact the same as the Primary Contact?	Yes
Onsite Contact First Name	ADAM
Onsite Contact Last Name	BAILEY
Onsite Contact Email	adam@timwebberevents.com
Onsite Contact Mobile Phone	4077194488

Event Information

Required

Comments and Files:

Event Dates & Attendance

Required

Comments and Files:

✓ Event Location

Required

Parks (Other Parks)

Approved

Comments and Files:

Permit Coordinator / Apr 02, 2026 08:57 AM

Please attach your paid park reservation confirmation receipt.

Applicant / Apr 02, 2026 01:04 PM

Please see the attached receipt per your request.

[Sales Receipt for signature.pdf](#)

Fire Marshal Not Yet Reviewed
Fire - Fiscal Coordinator Not Yet Reviewed

Comments and Files:

Do you plan to use tents, stages and/or temporary built structures at your proposed event? No

Do you plan to have food service for your event? Yes

Fire Marshal Not Yet Reviewed

Comments and Files:

Will alcohol be served, consumed or sold, consumed at your proposed event? No

Do you plan to have amplified sound? (Musical instruments, bullhorns, wireless mics/speakers) Do you need a Loudspeaker Permit? Yes

Comments and Files:

Is your event a Race, Walk, Run, Cycling or a combination? No

Do you have a parade component in your event? No

Do you plan to include, close, modify and/or impact any public right of way? Yes

PROPOSED STREET CLOSURE 1	
Closure Start Date/Time	06-05-2026 12:00 pm
Closure End Date/Time	06-05-2026 11:00 pm
Name of Street Closed	New Broad Street
From Intersection	Prospect Ave
To Intersection	Welham Street
Type of Closure	Full Lane
Closure Direction	North, South
Lane Option	Right, Center, Left
Traffic Control Plan File(s) Upload	BP - 25th Anniversary GIS Map 2026.png
Barricade Company Name	Flashrite
Barricade Company Contact Person	Rich Champion

Barricade Company Contact Mobile	(407) 834-0408
MOT Certified Person Name	Rich Champion
MOT Certified Person Phone	(407) 834-0408
MOT Certified Onsite Contact Name	Rich Champion
MOT Certified Onsite Contact Phone	(407) 834-0408

Transportation Approved
Police - Extra Duty Not Yet Reviewed

Comments and Files:

- Will the event have vendors selling or giving away merchandise or services including donation at time of sales? No
- Do you plan to use fencing or barriers? (e.g. event perimeters, beer garden, VIP area, parking, production, lines, etc) No
- Do you plan to have pyrotechnics, fireworks, or flame effects? No
- Will the event have any banners or signs? No
- Will there be aeronautical activity at your proposed event? No
- Additional Information Required

Comments and Files:

- Security/Safety Plan Required

Events requiring road closures or involving alcohol are required to hire extra duty officers for the safety of the attendees. If my proposed event have either of the elements, I understand and agree that I am required to hire extra duty officers for the safety of the attendees.	Yes
I also understand and agree that the Orlando Police Department will determine if and how many extra duty officers are needed for my proposed event.	Yes
I also understand that I must NOT discuss the details of my security plan outside of conversations with OPD and the City of Orlando. Sharing these details outside of OPD and the City of Orlando could compromise the integrity of my Security Plan.	Yes

Police - Extra Duty Not Yet Reviewed
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Comments and Files:

Medical Plan

Required

EMS Not Applicable
Fire - Fiscal Coordinator Not Applicable

Comments and Files:

EMS / Apr 04, 2026 08:10 PM

OFD medical is not required for this event. If you would like to request medical coverage, please email OFDspecialevents@orlando.gov.

Transportation Impact & Notification Plan

Required

Comments and Files:

Parking Plan and Impact

Required

Parking Not Applicable

Comments and Files:

Streets Cleaning and Stormwater Best Practices

Required

Which of the following discharges do you anticipate producing from your special event activities?	None
Will you be pressure washing?	No
My event will prevent illicit discharges into the stormwater system by:	We will not be creating any waste water.
How will you prevent debris from discharging into the stormwater system?	Removal of objects by hand before discharge
Describe in details how your event prevent debris discharge by removal of objects by hand	Tim Webber Events is hired to manage trash and clean the streets and surrounding areas during and after the event. They will have crews monitoring the site the entire time of set up, event and breakdown. They conduct and final sweep of the event site to ensure cleanliness.
Will your event footprint touch city property?	Yes

What is your plan on street sweeping and after-event cleaning?

Tim Webber Events is hired to manage trash and clean the streets and surrounding areas during and after the event. They will have crews monitoring the site the entire time of set up, event and breakdown. They conduct and final sweep of the event site to ensure cleanliness.

As the agent of the Host Organization, I have read, understand, and agree to comply with the Best Management Practices (BMPs) as described on City of Orlando Stormwater Section Best Management Practices (BMPs) for Special Events and assume full responsibility for my vendors as it pertains to stormwater management. I understand that if the City of Orlando needs to clean up after my event I am liable for the costs of the cleanup.

Yes

Streets / Stormwater

Approved

Comments and Files:

 Streets / Stormwater /  Apr 03, 2026 11:22 AM

The area impacted by your event should be left without any trash on the streets or sidewalks after cleanup.

 Waste Removal Plan

Required

Solid Waste

Under Review

Greenworks

Approved

Comments and Files:

Restrooms/Sinks

Required

Comments and Files:

 Insurance

Required

Permit Coordinator

Approved

Comments and Files:

Acknowledgement/Signature

Required

Comments and Files:

Additional Medical Services

No

Site Inspection

No

Police Department Internal Review  not viewable by applicant

Comments and Files:

Post-Event Review  not viewable by applicant

Post Event Review Files Upload

Comments and Files:



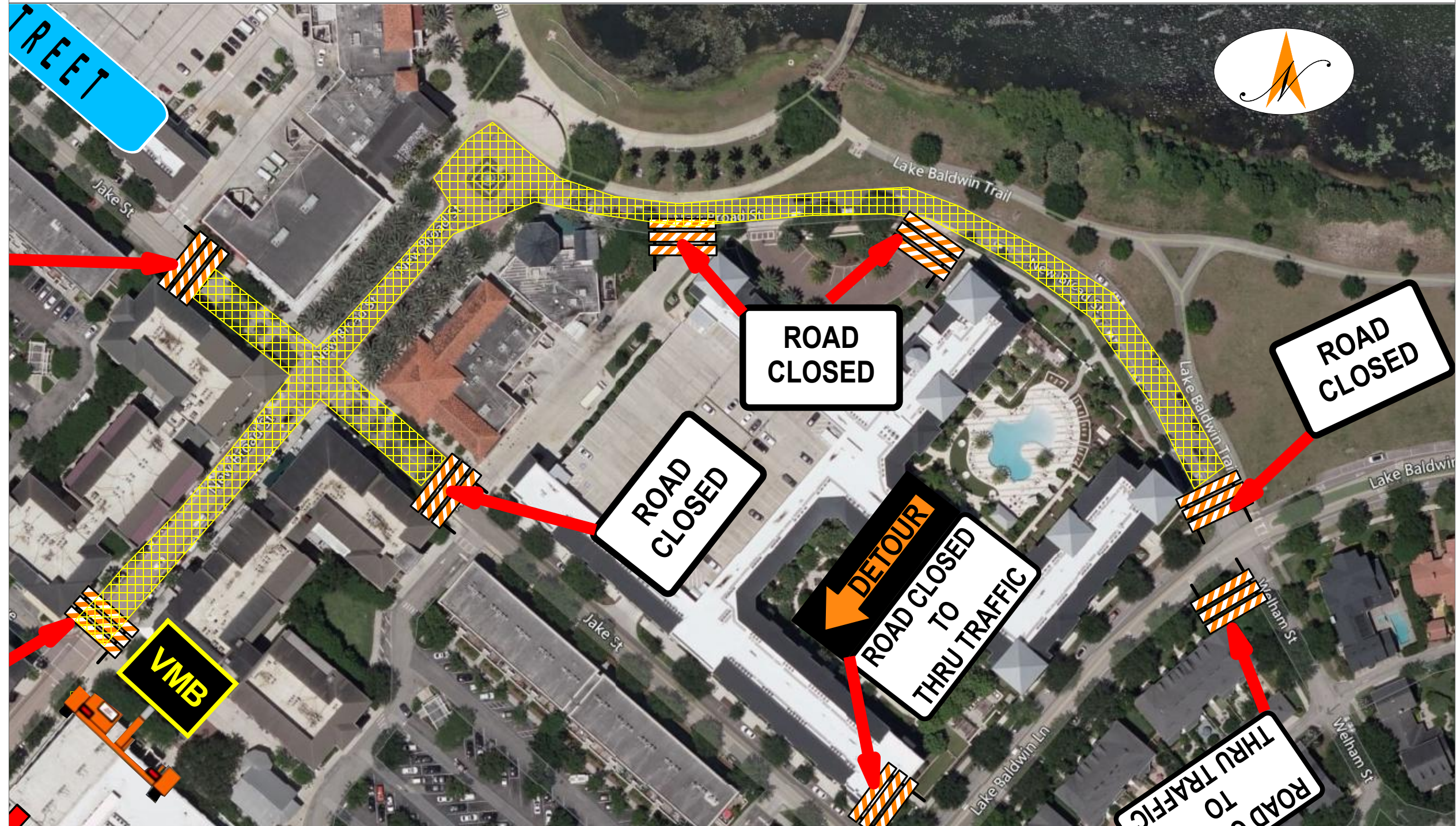
^ Internal Notes - not viewable by Applicant 

 Permit Coordinator /  Apr 02, 2026 09:02 AM

Ready for Invoice, shift to "Under Review" once paid.

Peter, Permit Coordinator

ENLARGED VIEW OF EVENT AREA



Date: 03/31/2026 **Author:** FLASH-RITE **Project:** NEW BROAD STREET

Comments:
SIGN AND DEVICE SPACING TO FOLLOW FDOT DESIGN STANDARDS 2025/2026



SUGGESTED PLAN DESIGN TO BE USED FOR PERMIT SUBMITTAL ONLY. FLASH-RITE IS NOT A CERTIFIED ENGINEER AND IS RELEASED FROM LIABILITY IN RESPECTS TO PLAN DESIGN

SEE PAGE 2 FOR ENLARGED VIEW OF EVENT AREA



City of Orlando
 Transportation Engineering
 All Traffic Control Devices shall conform to the M.U.T.C.D.

Approved: Chad Pugsley

Legend

- Safety Zone
- TYPE I OR III BARRICADE
- VMB

Manifest

- 5 x R11-2 Road Closed
- 5 x R11-4 Road Closed to Thru Traffic
- 2 x Barrier
- 2 x M4-10L Detour Left
- 2 x M4-9L Detour With Arrow (Left)
- 2 x M4-9R Detour With Arrow (Right)
- 2 x VMB
- 1 x M4-10R Detour Right
- 1 x W20-2A Detour Ahead
- 1 x W20-3 Road Closed

VMB MESSAGE 6 DAYS PRIOR

NEW	06/05/26
BROAD ST	
CLOSED	



Flash-Rite
 407-834-0408
 SUGGESTED PLAN DESIGN TO BE USED FOR PERMIT SUBMITTAL ONLY. FLASH-RITE IS NOT A CERTIFIED ENGINEER AND IS RELEASED FROM LIABILITY IN RESPECTS TO PLAN DESIGN

Plan Scale
 1 : 1200 (1" = 100')


Date: 03/31/2026 **Author:** FLASH-RITE **Project:** NEW BROAD STREET
Comments: SIGN AND DEVICE SPACING TO FOLLOW FDOT DESIGN STANDARDS 2025/2026

BALDWIN PARK 25TH ANNIVERSARY

Transportation Engineering
Division

Event Date: Friday, June 5th, 2026
Event Time: 5:30pm - 8:30pm

LEGEND

 Street Closure

