


APPLICATION REVIEW

SPECIAL EVENT: SPECIAL EVENT PERMIT APPLICATION Application Review

Baldwin Park Independence Bash
Thursday July 2, 2026

Under Review

 Print Application

Application Comments

 Permit Coordinator /  Mar 13, 2026 08:27 AM

More Info Needed

Hi Adam,

The Special Events Division looped me in on your Event permit application for 7/2/2026. You are required to rent Mayor Glenda Hood Park (formerly Harbor park) Upper and Lower Levels as discussed in the email below. At this time, the date and park venue has not been secured.

Please submit the Park rental application for our records, we will also reach out for your payment. Please note for the future, the park reservation needs to be paid prior to applying for the Event Permit.

Thank you,

Avery Boger (she/her)

Signature Parks & Events Program Manager

Families, Parks, and Recreation

 Permit Coordinator /  Mar 19, 2026 01:29 PM

 Submitted

 Permit - Finance /  Mar 27, 2026 08:22 AM

Under Review

Details

Application ID:	4102
Permits:	
Applicant:	Adam Bailey
Account User:	ADAM BAILEY
Permit Manager:	Permit Coordinator
Last Updated:	Apr 14, 2026 01:50:53 PM

Permits

Related Applications

ID#	Application	Applicant	Start Date
2325	Baldwin Park Independence Bash: Special Event Permit Application	Adam Bailey	Jul 03, 2025

Billing

Application

🟡 ✓ Administrative Tasks and Permit Notes 🚫 not viewable by applicant

Permit Coordinator
Under Review
Permit - Finance
Approved

Comments and Files:

^ Organization Information

^ Contacts

Event Information

Required

Event Name	Baldwin Park Independence Bash
Event Description	This FREE event will kick off with a festival in the Village Center of Baldwin Park hosted by Baldwin Park Joint Committee. At 9:15pm, view a choreographed fireworks show over Lake Baldwin. The Village center will come alive with shopping, festival snacks/food trucks, a beer garden, face painting, balloon art, interactive activities, and more. The event will feature an Interactive DJ and Live Music.
Primary Event Category	Festival/Celebration
Secondary Event Category	Concert/Performance
Is this event open to the public?	Yes
Are you charging admission or registration fee?	No
Is this a first-time event?	No
Number of years held	11
Social Media Marketing Pages	No

Special Event Permit Calendar Description

This FREE event will kick off with a festival in the Village Center of Baldwin Park hosted by Baldwin Park Joint Committee. At 9:15pm, view a spectacular choreographed fireworks show over Lake Baldwin. The Village center will come alive with participants and sponsors of all kinds offering lots of fun including; shopping, festival snacks/food trucks, a beer garden, face painting, balloon art, interactive activities, and more. The event will feature an Interactive DJ and Live Music. So come early, stake out your perfect viewing spot, and then enjoy the evening in Village Center!

Comments and Files:

Event Dates & Attendance

Required

Comments and Files:

Event Location

Required

Comments and Files:

Site Plan

Required

Fire Marshal Not Yet Reviewed
Fire - Fiscal Coordinator Not Yet Reviewed

Comments and Files:

Do you plan to use tents, stages and/or temporary built structures at your proposed event?

No

Do you plan to have food service for your event?

Yes

Fire Marshal Not Yet Reviewed

Comments and Files:

Will alcohol be served, consumed or sold, consumed at your proposed event?

Yes

Comments and Files:

Do you plan to have amplified sound? (Musical instruments, bullhorns, wireless mics/speakers) Do you need a Loudspeaker Permit? Yes

Comments and Files:

Is your event a Race, Walk, Run, Cycling or a combination? No

Do you have a parade component in your event? No

Do you plan to include, close, modify and/or impact any public right of way? Yes

Transportation Approved
Police - Extra Duty Not Yet Reviewed

Comments and Files:

Transportation / Apr 14, 2026 01:50 PM

- [baldwin park independence bash 2026 page 1 of 2.pdf](#)
- [baldwin park independence bash 2026 page 2 of 2.pdf](#)

Transportation / Apr 14, 2026 01:50 PM

MOT Approved

Will the event have vendors selling or giving away merchandise or services including donation at time of sales? No

Do you plan to use fencing or barriers? (e.g. event perimeters, beer garden, VIP area, parking, production, lines, etc) Yes

Comments and Files:

Do you plan to have pyrotechnics, fireworks, or flame effects? Yes

Permit Coordinator Under Review

Comments and Files:

Will the event have any banners or signs? No

Will there be aeronautical activity at your proposed event? No

Additional Information Required

Comments and Files:

● Security/Safety Plan

Required

Police - Extra Duty
Not Yet Reviewed

Comments and Files:

●● Medical Plan

Required

EMS
Under Review

Fire - Fiscal Coordinator
Under Review

Comments and Files:

✓△ Transportation Impact & Notification Plan

Required

Transportation
Approved

Notifications
More Info Needed

Comments and Files:

Hard Closures Notification Needed:

Friday, July 2nd, 2026

12:00 PM- 10:00 PM

New Broad Street from Meeting Place to Welham Street

Welham Street from New Broad Street to Lake Baldwin Lane

Attached to this email you'll find the Special Notification postcard for the Independence Bash event.

Please review this document to confirm that the date, road closure times, and other event details are accurate. If everything looks correct, kindly add your logo to the box in the top left-hand corner of the notification. The file is provided as a Word document so you can make any necessary edits. Once you've made the update, please upload it back to Eproval for final approval.

As you'll notice, the notification is formatted as a postcard. When printing, please print it double-sided (front and back) and we suggest using minimum #14 cover weight paper (ideally black ink on bright yellow paper) The highlighted section indicates the address to which it should be sent. I've also included the addresses that the postcard will need to be either mailed or hand delivered.

We also ask that when you send out the postcards, you upload the mailing receipt to Eproval so that we have confirmation that the notifications were sent. Thank you

[Special Notification BP Bash.docx](#)

○ Parking Plan and Impact

Required

Parking
Not Applicable

Comments and Files:

✓ Streets Cleaning and Stormwater Best Practices

Required

Comments and Files:

● ✓ Waste Removal Plan

Required

Do you plan to use dumpster(s) and roll off(s) to manage waste? Yes

Trash Dumpster

2

Waste Container(s), Dumpster(s) and Roll Off(s) Drop Off Date/Time 07-02-2026 8:00 am

Waste Container(s), Dumpster(s) and Roll Off(s) Pick Up Date/Time 07-03-2026 8:00 am

Recycling/Waste Reduction Plan Recycling containers throughout venue

I, an agent of the Host Organization, acknowledge that we will not use plastic straws, plastic bags or polystyrene ("Styrofoam") at our event, per City policy 137.2. I acknowledge that non-compliance with this policy may result in revocation or cancellation of future event permits. I understand that I am responsible for ensuring my Vendors and Service Providers adhere to City policy 137.2

Solid Waste
Not Yet Reviewed

Greenworks
Approved

Comments and Files:

Restrooms/Sinks Required

Comments and Files:

✓ Insurance Required

Certificate of Insurance [1496_001.pdf](#)

Check the box below if you do not have the Certificate(s) of Insurance and Endorsement(s) documents at the time of submission. As the agent of the Host Organization, I agree to upload all required Certificate(s) of Insurance and Endorsement(s) no less than 10 business days prior to the event start date.

Permit Coordinator
Approved

Comments and Files:


Acknowledgement/Signature Required

Comments and Files:

Additional Medical Services No

Site Inspection

No

Police Department Internal Review  not viewable by applicant

Comments and Files:

Post-Event Review  not viewable by applicant

Comments and Files:



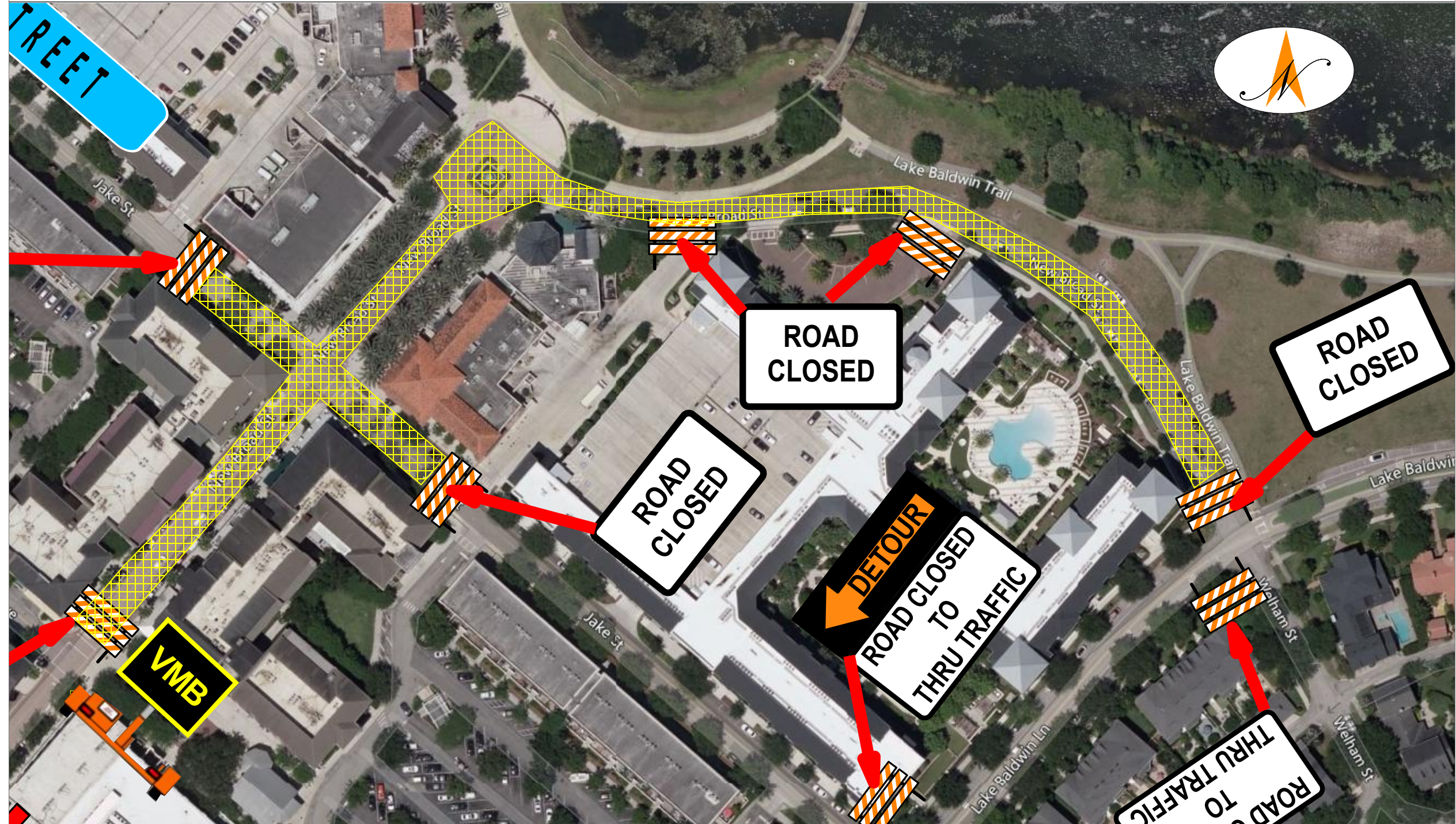
^ Internal Notes - not viewable by Applicant

 Permit Coordinator /  Mar 19, 2026 01:28 PM

Ready for Invoice, shift to "Under Review" once paid.

Peter, Permit Coordinator

ENLARGED VIEW OF EVENT AREA



Date: 03/11/2026 **Author:** FLASH-RITE **Project:** NEW BROAD STREET

Comments:
SIGN AND DEVICE SPACING TO FOLLOW FDOT DESIGN STANDARDS 2025/2026






SUGGESTED PLAN DESIGN TO BE USED FOR PERMIT SUBMITTAL ONLY. FLASH-RITE IS NOT A CERTIFIED ENGINEER AND IS RELEASED FROM LIABILITY IN RESPECTS TO PLAN DESIGN

SEE PAGE 2 FOR ENLARGED VIEW OF EVENT AREA



Legend

-  Safety Zone
-  TYPE I OR III BARRICADE
-  VMB

Manifest

- 5 x R11-2 Road Closed
- 5 x R11-4 Road Closed to Thru Traffic
- 2 x Barrier
- 2 x M4-10L Detour Left
- 2 x M4-9L Detour With Arrow (Left)
- 2 x M4-9R Detour With Arrow (Right)
- 2 x VMB
- 1 x M4-10R Detour Right
- 1 x W20-2A Detour Ahead
- 1 x W20-3 Road Closed

VMB MESSAGE 6 DAYS PRIOR

NEW	07/02/26
BROAD ST	
CLOSED	

CERTIFICATE OF COMPLETION

RICHARD CHAMPION

Has Completed a FDOT Approved Temporary Traffic Control (TTC) Advanced Course

Training Provider: DTSD - On-Street Safety Solutions LLC, License No. 12127, Phone: 352-389-0178

Verify this Certificate by visiting www.fdot.com




Flash-Rite
407-834-0408

SUGGESTED PLAN DESIGN TO BE USED FOR PERMIT SUBMITTAL ONLY. FLASH-RITE IS NOT A CERTIFIED ENGINEER AND IS RELEASED FROM LIABILITY IN RESPECTS TO PLAN DESIGN

Plan Scale
1 : 1200 (1" = 100')

Date: 03/11/2026 **Author:** FLASH-RITE **Project:** NEW BROAD STREET
Comments: SIGN AND DEVICE SPACING TO FOLLOW FDOT DESIGN STANDARDS 2025/2026

BALDWIN PARK INDEPENDENCE BASH

Transportation Engineering Division

Event Date: July 3, 2025
Event Time: 6 pm - 10 pm

LEGEND

 Street Closure



City GIS
May 2025
12911M

