

APPLICATION REVIEW

SPECIAL EVENT: SPECIAL EVENT PERMIT APPLICATION

Application Review

Lake Nona Carnival

Saturday March 14, 2026

● Submitted

 Print Application

Application Comments

 Permit Coordinator /  Dec 23, 2025 10:12 AM

[△ More Info Needed](#)

We received your permit application.

Please separate these 2 events into 2 permit applications as the site plans and some activities vary too much to be included in one application.

Press "submit" once this first is edited.

Peter, Permit Coordinator

 Permit Coordinator /  Jan 06, 2026 02:18 PM

[△ More Info Needed](#)

Please add the street closure in the Event Details section and anything else missing then press "submit".

Peter, Permit Coordinator

 Permit Coordinator /  Jan 08, 2026 10:52 AM

Please add the street closure in the Event Details section and anything else missing then press "submit".

Peter, Permit Coordinator

Details

Application ID:	3598
Permits:	
Applicant:	Ava Anderson
Account User:	Ava Anderson
Permit Manager:	Permit Coordinator
Last Updated:	Jan 21, 2026 10:16:08 AM

Permits

Related Applications

There are no related applications.

Billing

Date	Invoice #	Bill To	Due Date	Amount	Status	Department
01-20-2026	11669	Ava Anderson	01-27-2026	220.00	Active	Special Event Division

Application

Administrative Tasks and Permit Notes  not viewable by applicant

Comments and Files:

Organization Information

Contacts

Who is your Primary Contact?	Employee/Volunteer of the Host Organization
Primary Contact First Name	Ava
Primary Contact Last Name	Anderson
Primary Contact Email	ava.anderson@tavistock.com
Primary Contact Phone Number	8503760789
Primary Contact Mobile Phone	8503760789
Authorization letter file upload	Permit Letter.docx
Is the Onsite Contact the same as the Primary Contact?	Yes
Onsite Contact First Name	Ava
Onsite Contact Last Name	Anderson
Onsite Contact Email	ava.anderson@tavistock.com
Onsite Contact Mobile Phone	8503760789

Event Information Required

Comments and Files:

Event Dates & Attendance Required

Comments and Files:

Event Location Required

Event Venue Type	Other
Other Venue Type	Property we own

Event Venue Description

Lake Nona Town Center

Event Venue Map Address

6900 Tavistock Lakes Blvd, Orlando FL 32827

Comments and Files:

Site Plan

Required

Comments and Files:

 Permit Coordinator  Jan 06, 2026 02:17 PM

Is this the correct site map with a "Finish" Banner?

It is missing all the various elements for the event.

Peter, Permit Coordinator

 Applicant  Jan 20, 2026 10:11 AM

Looks like the wrong image got attached. Please find the updated site map attached

[📎 Carnival Site Map 2026 \(1\).pdf](#)

Do you plan to use tents, stages and/or temporary built structures at your proposed event?

Yes

Will there be tent(s) or membrane structure(s) at your event? No

Will there be stage(s) at your event? Yes

Will there be temporary built structure(s) at your event? No

Types of Stages Platform Stage(s)

Platform Size 20 x 20

Platform is greater than 12" from ground No

Platform has built components including but not restricted to elevated platforms, trusses, covers or bleachers, etc. Yes

Comments and Files:

Do you plan to have food service for your event?

Yes

Comments and Files:

Will alcohol be served, consumed or sold, consumed at your proposed event?

No

Do you plan to have amplified sound? (Musical instruments, bullhorns, wireless mics/speakers) Do you need a Loudspeaker Permit?

Yes

Comments and Files:

Is your event a Race, Walk, Run, Cycling or a combination?

No

Do you have a parade component in your event?

No

Do you plan to include, close, modify and/or impact any public right of way?

Yes

Comments and Files:

 Applicant  Jan 21, 2026 10:16 AM

Here is the MOT plan for Carnaval

[BERMAN GROUP - TAVISTOCK LAKES BLVD & LAKE NONA BLVD.pdf](#)

 Applicant  Jan 21, 2026 10:16 AM

Here is the MOT plan for Carnaval

Will the event have vendors selling or giving away merchandise or services including donation at time of sales?

Yes

Comments and Files:

Do you plan to use fencing or barriers? (e.g. event perimeters, beer garden, VIP area, parking, production, lines, etc) No

Do you plan to have pyrotechnics, fireworks, or flame effects? No

Will the event have any banners or signs? No

Will there be aeronautical activity at your proposed event? No

Additional Information Required

Comments and Files:

Security/Safety Plan Required

Events requiring road closures or involving alcohol are required to hire extra duty officers for the safety of the attendees. If my proposed event have either of the elements, I understand and agree that I am required to hire extra duty officers for the safety of the attendees. Yes

I also understand and agree that the Orlando Police Department will determine if and how many extra duty officers are needed for my proposed event. Yes

I also understand that I must NOT discuss the details of my security plan outside of conversations with OPD and the City of Orlando. Sharing these details outside of OPD and the City of Orlando could compromise the integrity of my Security Plan. Yes

Comments and Files:

Medical Plan Required

Comments and Files:

Comments and Files:

 Permit Coordinator  Jan 12, 2026 03:51 PM

Please add the street closure in the Event Details section and anything else missing then press "submit."

Peter, Permit Coordinator

Parking Plan and Impact

Required

Comments and Files:

Streets Cleaning and Stormwater Best Practices

Required

Which of the following discharges do you anticipate producing from your special event activities? None

Will you be pressure washing? No

My event will prevent illicit discharges into the stormwater system by: We will not be creating any waste water.

How will you prevent debris from discharging into the stormwater system? Removal of objects by hand before discharge

Describe in details how your event prevent debris discharge by removal of objects by hand We have hired janitorial team onsite for each event who will pick up any loose debris to prevent them from entering the stromwater system.

Will your event footprint touches city's property? No

As the agent of the Host Organization, I have read, understand, and agree to comply with the Best Management Practices (BMPs) as described on City of Orlando Stormwater Section Best Management Practices (BMPs) for Special Events and assume full responsibility for my vendors as it pertains to stormwater management. I understand that if the City of Orlando needs to clean up after my event I am liable for the costs of the cleanup. Yes

Comments and Files:

Waste Removal Plan

Required

Comments and Files:

Restrooms/Sinks

Required

Comments and Files:

BOXY
— PARK —



ROAD
CLOSED

PARK PIZZA
& BREWING CO.

CHROMA
MODERN BAR + KITCHEN



Edoardo Meyers
 This Certifies that
EDOARDO MEYERS

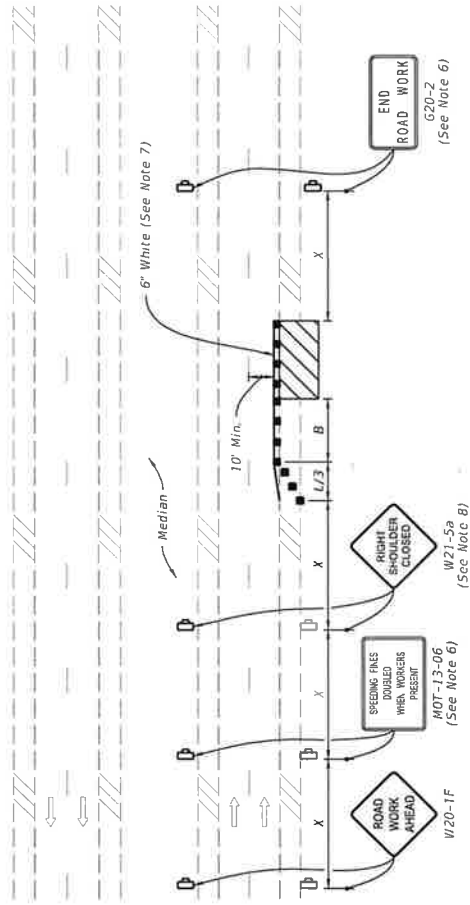
Has Completed a Florida Department of Transportation Approved
 Temporary Traffic Control (TTC) Advanced Course.

Date Expires: 05/28/2024 Certificate # 62609
 Instructor: Juan Morales FDOT Provider # 37

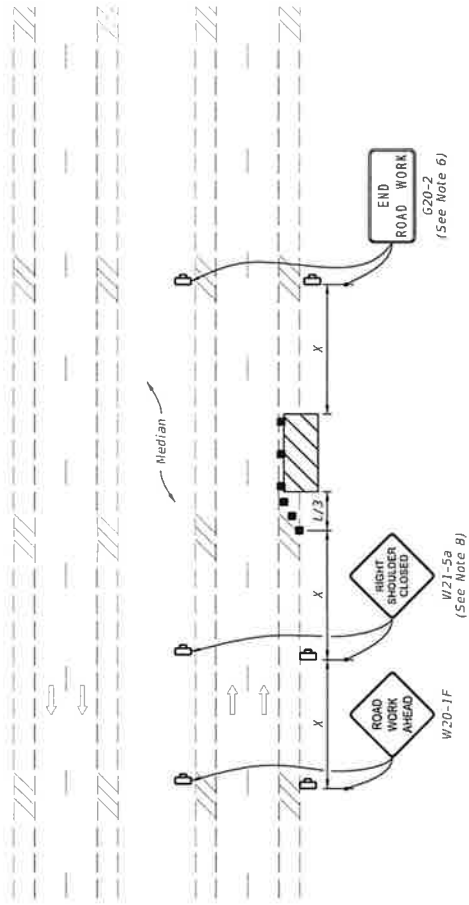
ATSSA
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 Norfolk, VA 23508
 www.atssa.com
 donna.clark@atssa.com



- SYMBOLS:**
- Work Area
 - Channelizing Device (See Index 102-600)
 - Work Zone Sign
 - Lane Identification and Direction of Traffic



**MULTILANE ROADWAY
 SHOULDER WORK LESS THAN 2' FROM THE TRAVELED WAY
 WITH WORK ZONE SPEED OF 45 MPH OR LESS**



**MULTILANE ROADWAY
 SHOULDER WORK BETWEEN 2' AND 15' FROM THE TRAVELED WAY**

LAST
 REVISION
 11/01/20

REVISION

FY 2023-24
 STANDARD PLANS

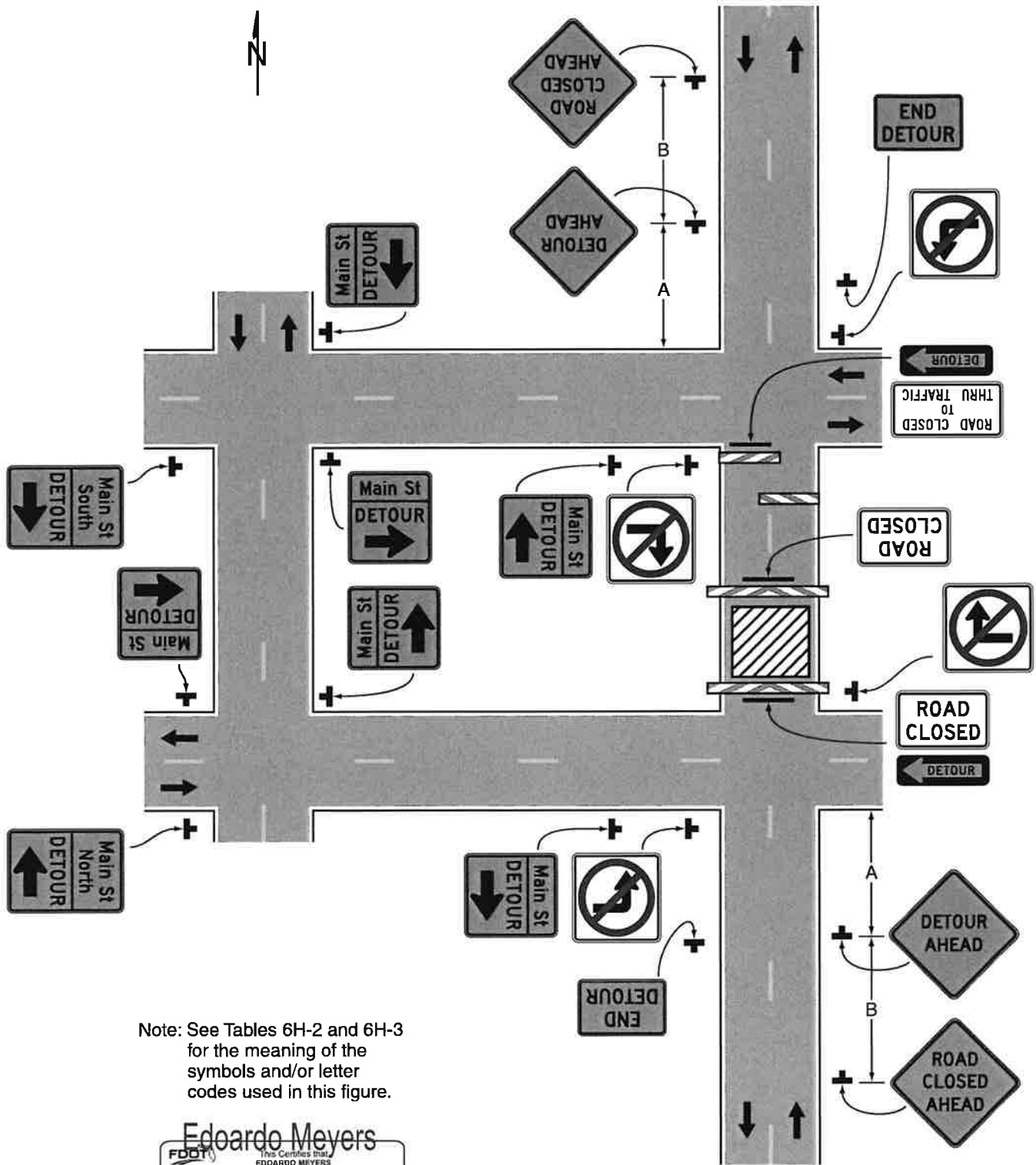


TWO-LANE AND MULTILANE, WORK ON SHOULDER

INDEX
 102-602

SHEET
 2 of 2

Figure 6H-20. Detour for a Closed Street (TA-20)



Note: See Tables 6H-2 and 6H-3 for the meaning of the symbols and/or letter codes used in this figure.

Edoardo Meyers
 This Certifies that
EDDARDO MEYERS
 Has Completed a Florida Department of Transportation Approved
 Temporary Traffic Control (TTC) Advanced Course.
 Date Expires: 05/28/2024 Certificate # 62509
 Instructor: Juan Morales FDOT Provider # 37

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 donna.clerke@atssa.com

ATSSA
 SAFER ROAD HAVE LIVES

Typical Application 20