

MEMORANDUM

To: David Billingsley, CPSM, C.P.M., Chief Procurement Officer
Procurement and Contracts Division

From: Jonathan Ford, MPA, CAFM, Fleet Division Manager
Fleet Management Division

Date: January 21, 2026

Subject: Refurbishment of The OPD Mobile Command Center to Convert It into a Crisis
Negotiation Vehicle (RQ-0000027160)

The purpose of this memorandum is to outline the operational and fiscal justification for refurbishing vehicle 8886, as well as to explain why MBF Industries is the most appropriate vendor to perform the refurbishment. This action supports continuity of critical public safety operations while minimizing downtime, risk, and overall cost.

To maintain uninterrupted operational capability, the department proposes refurbishing vehicle 8886 and repurposing it as the Crisis Negotiation Truck. This refurbishment would be funded using replacement funds from vehicle 8980, which currently serves as the Crisis Negotiation Truck. Upon completion of the refurbishment and full deployment of vehicle 8886 in its new role, vehicle 8980 will be decommissioned, with an anticipated decommissioning timeframe of Q2–Q3 2026.

MBF Industries is the original equipment manufacturer (OEM) of vehicle 8886 and possesses unique technical knowledge of the vehicle's design, structural components, electrical systems, and integrated specialty equipment. Utilizing MBF Industries to perform the refurbishment ensures that all modifications are fully compatible with the vehicle's original specifications and public safety operational requirements.

Additionally, having MBF Industries perform the refurbishment preserves the structural integrity of the vehicle and ensures compliance with applicable safety, engineering, and warranty standards. This approach reduces the likelihood of future maintenance issues, unplanned repairs, or operational failures that could result in additional costs or downtime.

Approval of this refurbishment and the use of MBF Industries will allow the department to maintain mission readiness, reduce fleet downtime, and responsibly manage public safety assets and funding.

c.c.

Jose Fernandez, Deputy CFO